

# Commonwealth of Massachusetts Board of Cosmetology and Barbering



## EDUCATION COMPLETION/LICENSING APPLICATION FORM BARBER LICENSE

### TO MAKE A RESERVATION

You **MUST** complete the Massachusetts Barber Education Completion/Licensing Application (form #1302-01). Please read the application carefully and completely before visiting the Pearson VUE website at [www.pearsonvue.com/ma/cos](http://www.pearsonvue.com/ma/cos) or calling Pearson VUE at **(800) 274-3703** to make an examination reservation.

Please note that if you answer "YES" to any of questions 6-11 (which deal with prior disciplinary action or criminal history background) on the application, you **CANNOT** make an examination reservation through Pearson VUE. You **MUST** first mail your application to:

**Division of Professional Licensure  
Board of Cosmetology and Barbering  
Attn: Office Manager  
1000 Washington Street, Suite 710  
Boston, MA 02118-6100**

You will receive further information from the Board of Cosmetology and Barbering within 2-3 weeks of receipt of your application.

### FEES

#### EXAMINATION FEE

Candidates **MUST** pay the Examination Fee at the time of reservation via credit card, electronic check, or voucher. Examination fees will **NOT** be accepted at the test center. (See inside front cover for fees.)

### WHAT TO BRING

To take the examination, you **MUST** bring all of the following items with you to the test center on examination day:

- A completed application, which must include a school stamp or Board stamp, your signature, and all other required documents;
- Two forms of signature identification, one of which **MUST** be photo-bearing;
- Failing Score Report (for retakers only); and
- Supplies required for your examination/licensure level (refer to Massachusetts Barber Candidate Handbook for a list of supplies).

**NOTE:** Your state's license fee is no longer collected at the testing site. Rather you will be required to pay for your license after you pass your exam(s) via a web application. It's very important that you have a **valid e-mail address** to receive your license fee information. Acceptable forms of payment include credit or debit cards. (See Fee Information on the next page.)

### BOARD APPROVAL

The Board of Cosmetology and Barbering (Board) **MUST** review and approve all applications from candidates with disciplinary action on a professional license and/or criminal history background.

### TEST CENTER INFORMATION

Barbers may take the examination **ONLY** on Mondays and Saturdays as scheduled at approved Pearson VUE Test Centers. You are responsible for scheduling the correct examination at an approved test center. A list of test centers appears in the *Massachusetts Barber Candidate Handbook*, which is available at no charge on Pearson VUE's Web site ([www.pearsonvue.com](http://www.pearsonvue.com)) under the heading "State-Regulated".

See *Examination/Licensing Fees and Specific Requirements for Examinations* on inside front cover.

**Application continues next page**

**Pearson VUE Examination Licensure Levels**  
**EXAMINATION/LICENSING FEE INFORMATION**  
**AND SPECIFIC REQUIREMENTS**

**APPRENTICE: PRACTICAL AND WRITTEN EXAMS**

*Exam Series Code: MA-20-AppBarber*

To obtain an **Apprentice** license, you must be at least sixteen (16) years of age; have completed one-thousand (1000) hours in an accredited barber school in six (6) months or more; and pass both the written and practical examinations.

	Examination Fee	License Fee
First time Candidates	\$130	\$20
Retake Candidates	\$103	\$20

**ALIEN APPRENTICE: PRACTICAL EXAM ONLY**

*Exam Series Code: MA-20-AlienBar*

An **Alien Apprentice** is an individual who has trained as a barber outside of the United States. To obtain an Alien Apprentice license, you must be at least eighteen (18) years of age. To be approved for testing, you must mail to the Board of Cosmetology and Barbering at **Division of Professional Licensure, Board of Cosmetology and Barbering, Attn: Office Manager**, 1000 Washington Street, Suite 710, Boston, MA 02118-6100 the following documents:

- Completed Application (**obtain from Board Office by calling 617-727-9940**);
- You need a Social Security number;
- Document(s) (in both original language and English) verifying that you have worked for two (2) or more years as a barber outside of the United States;
- You need a green card allowing you to work; and
- A copy of your Birth Certificate or Photo Passport.

**Lapsed Apprentice and Lapsed Alien Apprentice** candidates are those who were previously licensed in Massachusetts, but have allowed their licenses to lapse. If you are a **Lapsed Apprentice** or a **Lapsed Alien Apprentice**, you must apply for Exam Series Code: MA-20-AlienBar.

	Examination Fee	License Fee
First time Candidates	\$103	\$20
Retake Candidates	\$103	\$20

**MASTER BARBER: PRACTICAL AND WRITTEN EXAMS**

*Exam Series Code: MA-20-MstrBar*

To obtain a **Master Barber** license, you must have apprenticed under a Master Barber for eighteen (18) months or longer (**please note that Alien Apprentice Barbers must have apprenticed under a Master Barber for two (2) years or more**); and pass both the written and practical examinations.

Please note that if you are applying for a Master Barber license, you should have **received this application from the Board**. If you did **NOT** receive this application from the Board, please call (617)727-9940 before filling out this application.

**NOTE:** All Master Barber applications must include a Board Stamp. You must pay the application fee of \$66 directly to the Board if you applied with the Board online or if your application was issued on or after 9/21/16.

	Examination Fee	License Fee
First time Candidates	\$196*	\$78
Retake Candidates	\$103	\$78

\* Please note that the examination fee is \$130. You **MUST** pay the total fee of \$130 at the time of reservation via credit card, electronic check, or voucher.

**LAPSED MASTER BARBER: PRACTICAL EXAM ONLY**

*Exam Series Code: MA-20-LpsBarber*

Examination Fee	License Fee
\$169**	\$78

**NOTE:** If your license has lapsed, you **MUST** be approved for testing by the Board before scheduling an examination. You must pay the application fee of \$66 directly to the Board if you applied with the Board online or if your application was issued on or after 9/21/16.

\*\* Please note that the examination fee is \$103. You **MUST** pay the fee of \$103 at the time of reservation via credit card, electronic check, or voucher.



11. Have you been convicted of a felony or misdemeanor in any jurisdiction?  Yes\*  No  
If YES, please state details. (Use separate sheet if necessary) \_\_\_\_\_



If you answered "YES" to any of questions 6-11, your application MUST include a Board Stamp and Board Agent's Signature Approval.

\_\_\_\_\_  
Signature of Board Agent Date

**12. APPRENTICE APPLICATION ONLY (to be completed by the school director)**

Today's date \_\_\_\_\_

I hereby certify that the above named applicant began and completed the required barber course of study as documented below:

Course Begin date \_\_\_\_\_ Course Completion Date \_\_\_\_\_ Number of Hours \_\_\_\_\_

School Name \_\_\_\_\_

Address \_\_\_\_\_  
CITY/STATE ZIP CODE

Theory Grade \_\_\_\_\_ Practical Grade \_\_\_\_\_

I, \_\_\_\_\_, as Director of \_\_\_\_\_ School, certify  
DIRECTOR'S NAME SCHOOL NAME

that \_\_\_\_\_ has completed the required course of study.  
CANDIDATE'S NAME



\_\_\_\_\_  
Director's Signature Date

**13. ALIEN APPRENTICE APPLICANTS (OR LAPSED APPRENTICE) (Board Approval)**

Level 02 Applicants MUST obtain Board Approval before scheduling an examination.



\_\_\_\_\_  
Signature of Board Agent Date

**14. MASTER BARBER APPLICANTS ONLY - Work Experience**

List below the names and addresses of the registered barber(s) under whom you served your full apprenticeship in barbering. Please document a full eighteen (18) month period. ALIEN APPRENTICES MUST WORK TWO (2) YEARS BEFORE APPLYING.

1. Name of Registered Barber \_\_\_\_\_ Dates Worked \_\_\_\_\_ - \_\_\_\_\_  
PLEASE PRINT FROM TO  
Business Name \_\_\_\_\_ Business Address \_\_\_\_\_  
Signature of Registered Barber \_\_\_\_\_ Business Telephone \_\_\_\_\_

2. Name of Registered Barber \_\_\_\_\_ Dates Worked \_\_\_\_\_ - \_\_\_\_\_  
PLEASE PRINT FROM TO  
Business Name \_\_\_\_\_ Business Address \_\_\_\_\_  
Signature of Registered Barber \_\_\_\_\_ Business Telephone \_\_\_\_\_

If your work experience has been supervised by more than two barbers, please provide additional information on a separate sheet of paper.



Signature of Board Agent \_\_\_\_\_ Date \_\_\_\_\_

**15. LAPSED MASTER BARBER APPLICANTS (Board Approval)**

Level 04 Applicants MUST obtain Board Approval before scheduling an examination.



Signature of Board Agent \_\_\_\_\_ Date \_\_\_\_\_

**16. REQUIRED BY ALL APPLICANTS (Levels 01, 02, 03, and 04): Affidavit**

I certify, under the pains and penalties of perjury, that the information I have provided pursuant to this application for licensure is truthful and accurate. I understand that the failure to provide accurate information may be grounds for the Massachusetts Board of Cosmetology and Barbering to deny me the right to sit as a candidate or to suspend or revoke a license issued to me in accordance with Massachusetts Law. I further attest that, pursuant to M.G.L. c. 62C, s. 47A, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_